

JOB DESCRIPTION

ASU Assistant Plant Manager / QCU Manager Warner Robbins, GA, USA

Title:	Assistant Plant Manager
Department:	Production Operations
Reports to:	Plant Manager / VP Operations
Direct Reports:	Operators, Maintenance, Admin personnel
Date:	February 5, 2018

The Facility:

A new UIG owned and operated cryogenic air separation plant providing oxygen to an adjacent customer facility through a short local pipeline. The plant also produces liquid products for pipeline supply backup and for distribution to the medical and industrial markets. It includes cryogenic product storage, vaporization, loading and unloading facilities.

Purpose of the job:

The Assistant Plant Manager will be responsible for the front-line supervision of plant employees, facilities, and equipment in the Universal Industrial Gases (UIGI) air separation plant, with particular emphasis on quality control and assurance measures and equipment.

The Assistant Plant Manager will be accountable for the implementation and maintenance of all company policies, work procedures, and local work instructions in accordance with UIG Quality Management System (QMS) and as mandated by the SQE group.

Specific Duties and Responsibilities of the Assistant Manager / QCU Manager:

- Monitor plant performance
- Assimilate and interpret process data
- Establish and review control parameters for plant optimization and effective energy management
- Prepare and interpret production reports, as required by corporate management
- Control inventories and balance plant output
- Develop and implement local work procedures as necessary to minimize product losses
- Maintain quality control and quality assurance equipment, including process analyzers and gas chromatographs, as well as the inventory of calibration gas cylinders
- Ensure ongoing repair and calibration of QC testing equipment and associated records
- Provide training to all facility personnel on QMS and process related procedures
- Assist in developing and administering the QMS and ensuring it meets all in-house, government, and customer requirements

- Work with management team to schedule calibration and preventive maintenance programs to achieve plant and company strategic quality goals.
- Assist in the development and ongoing administration of a comprehensive, site-specific spare parts program
- Assist in the training and development of other UIG associates when needed.
- Read and interpret technical drawings and manuals
- Monitor water treatment systems
- Ensure continuous improvement of all applicable safety, environmental, quality and compliance programs

Education Requirements:

High school diploma or GED required. Minimum two years of college, technical school, or relevant military technical experience preferred.

Experience:

Given the complex technical and interpersonal requirements associated with this position, a minimum of two years of experience operating and/or maintaining a technical process in an industrial setting is an important requirement. Prior management experience is preferred, but not required. Exposure to production of and use of industrial gas products is helpful, but not required. Exposure to water treatment and the principles of industrial refrigeration systems will also be helpful.

General Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the basic knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Communication Skills:

The ability to communicate effectively with a broad array of people using both verbal & written tools to build upon and become part of a strong team environment is critical.

Initiative and Ingenuity:

Successful performance in this position requires the use of considerable judgment to recognize and interpret sophisticated instrumentation, and the validity and implications of instrumentation and control equipment; with the ability to make rapid decisions accordingly.

The associate will need to be able to use and maintain the tools and equipment necessary for repairing and replacing mechanical, electrical, and electronic equipment. The position requires the associate to have the ability to use computer programs to effectively analyze, document and track specific initiatives and goals set by management..

Critical Thinking:

This position requires the ability to work independently to troubleshoot, diagnose & solve issues with process and plant equipment; and to develop and rapidly implement corrective actions.

Computer:

This position requires strong skills in effectively utilizing computer programs for process control, as well as more common programs used for document and data interpretation.

Training:

The position requires the ability to train other employees on plant operations, quality control procedures and the proper techniques of instrument calibration and maintenance

Physical Demands:

The associate will need to employ moderate physical effort to handle light and medium weights and occasionally heavy tools and equipment. Work may occasionally occur in awkward physical positions.

Mental or Visual Demands:

Some tasks will require the ability to work alone. The position requires continuous mental and visual attention to the proper operation of equipment, and the necessity to make repairs and adjustments, etc. The chosen associate must maintain an ongoing sense of responsibility for the continuous production of required product and its quality.

Safety

The position requires maintaining of ongoing awareness of potential hazards and attention to the safety of others, keeping in mind ongoing compliance with all UIGI safety policy and procedures, and cGMP (current Good Manufacturing Practices) training and techniques to prevent lost time accidents or serious injury to others.

Work Environment:

The work environment characteristics described here are representative of those an associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The indoor and outdoor manufacturing environment will subject the associate to noise dust, heat, cold. Occasional travel may be required
- The associate must be able to wear required PPE, including, but not limited to; OSHA approved hard hat, safety glasses, ear protection, and various duty-specific hand protection.
- While performing the duties of this job, the associate will be occasionally exposed to moving mechanical parts. The noise level in the work environment is moderate to high.
- Asphyxiating gases will be present on the site. Fall hazards are present. Proper PPE will be required for all job duties.

Salary and Compensation:

We offer an excellent compensation and benefits package.

For priority consideration, e-mail your resume in MS-Word or pdf format and include **Warner Robbins** in the subject line to:

employment@uigi.com

Resumes and other material may also be sent to:

**Universal Industrial Gases, Inc.
Employment and Career Center
3001 Emrick Blvd. Suite 320
Bethlehem, Pennsylvania 18020 USA**

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For more information about our company, please visit: www.UIGI.com